

BLUEBONNET HIGHLANDS HOMEOWNERS ASSOCIATION

## Gate Card Request Form

Please complete this form in order to request a gate card. If you do not know your lot number, just your BBH address will suffice.

Each lot may only have a maximum two (2) gate cards. Upon receipt of two new cards, any previously-issued cards for your lot will be deactivated. If you are just requesting one additional card, your current card will still work, provided you fill out the ID Number on the form below.

In order to receive a gate card, you must be current on your dues.

**Gate cards will be mailed to BBH addresses ONLY. NO EXCEPTIONS.**

**There is a \$20 FEE for each gate card. This fee may be paid by check to Bluebonnet Highlands HOA.**

**TO BE COMPLETED BY HOMEOWNER:**

Homeowners Name(s) \_\_\_\_\_

Homeowner Email Address: \_\_\_\_\_

Street Address \_\_\_\_\_

Phone Number \_\_\_\_\_ Lot # \_\_\_\_\_

Number of Cards Requested: ☐ One (1) ☐ Two (2)

ID Number on Current Gate Card (if applicable): \_\_\_\_\_

***If current gate card is not reported, it will be deactivated***

**FOR HOA USE ONLY:**

ID Checked – Name/Address Match Records: ☐ Yes ☐ No

Dues Account Checked – Account Current: ☐ Yes ☐ No

Gate Cards Issued: \_\_\_\_\_ # \_\_\_\_\_ #

**Submit Completed Form and check to:**

**Bluebonnet Highlands Homeowners Association**

**Attn: HOA Rep**

**P. O. Box 82986 Baton Rouge, LA 70884**

**rep@bluebonnethighlands.org**