



## May 2016 Meeting Minutes

Monthly Bluebonnet HOA meeting held on 26 April 2016, called to order at 6:30 p.m. the BBH clubhouse.

### Roll Call:

Caroline Bond, President	x	Jane St. Amant, Vice President	
David Bencaz, Treasurer	x	Marla Echeverria, Secretary	x
Rahul Sharma, MAL (member-at-large)	x		

### Attendance:

Kate Cook, Representative	Daniel Williams, Accountant	TBD, Administrator

(Review of May 2016 minutes, approved)

### Agenda

#### Accountant

1. Green Up move expense of Phase 2 expense to special projects, set aside monies for Phase 3
2. Dues automated invoicing, being changed to Quickbooks. Interface will look different, homeowners will be advised of the 'new look' as a courtesy.
3. Surplus of Special Projects funds can be used for end of year.

#### Home Improvement Request (HIR)

1. 10248 Springtree, approved for wrought iron driveway gate (automatic)
2. VanBuskirk Home, on Springpark, approved for repainting shutters to match existing

#### Representative's Report:

1. Clubhouse occupancy, per fire department is 50, iff doors are closed. Lock at front door needs to be changed, fire extinguishers need to be checked. Front door 'Exit' sign bulb needs to be changed, handy man will be addressing.
2. Kate to send list of Special Projects that have been discussed in the past to try to use surplus of funds in Special Projects line item.

#### Administrator's Report (vacant)

1. Short-list of resume's due to Kate by Friday.

#### New Business

None

Next meeting scheduled for Tuesday, June 28th 6:30 p.m.

Meeting was adjourned at 7:15 p.m.